



**Holy Trinity Episcopal Church**  
5333 Clyde Park Ave SW  
Wyoming MI 49509  
(616) 538-0900  
contactus@holytrinitywyoming.org

**May 11, 2017**

**Subject: Monthly Meeting**

Attendance:

Vestry –

Interim Rector - Fr. David Brower  
Senior Warden - Melissa Puzan  
Junior Warden - Debbie Murphy  
Treasurer - Beth Smith  
Clerk - Allen Gradnigo

Arend Beerthuis  
~~Lisa Nelson~~  
Barb Stuitje  
Tim Anderson  
~~Mark Luurtsema~~

Parish – Ron Tiller

Called to order: Melissa called the monthly meeting to order on May 11, 2017 at 7:08 pm.

Fr. David led us in prayer.

1. Meeting Minutes

- 1.1. The vestry reviewed minutes submitted by Allen. These minutes documented the April monthly meeting.
- 1.2. Moved to accept as amended (i.e., corrected tractor expense): Beth  
Seconded by: Debbie  
Decision on motion: carried unanimously

2. Treasurer's Report

- 2.1. We had some unanticipated expenses such as the driveway and piano tuning.
- 2.2. We still have a surplus, and we need to accumulate more to accommodate projected expenses such as replacement/fixing of windows of rectory and travel expenses for rector search committee.
- 2.3. Computers were purchased and are being configured by Owen at the Smith home.
- 2.4. Moved to accept as written: Debbie  
Seconded by: Barb  
Decision on motion: carried unanimously



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### 3. Rector's Report

- 3.1. Checked with St. Mark's. They recommended getting a \$100 gift certificate to a restaurant with a Thank You note.
- 3.2. Brandon Luurtsema was selected for Episcopal Youth Event (EYE). Brandon is responsible for \$400. Outreach Committee donated a \$100 check towards the \$400 total. It was suggested that Brandon work as a means to pay for some of the expense.
- 3.3. The Sudanese Grace Congregation will attend Holy Eucharist at Holy Trinity on June 11. July 16 is projected for Holy Trinity to attend at the Sudanese Grace Congregation.
- 3.4. Fr. David has a list of licensed ministers that needs to be reviewed and updated.
- 3.5. Michael Sytsma from Family Promise called and would like to discuss options regarding use of the back portion of Holy Trinity's property. The neighborhood might resist low income housing. Fr. David will invite Michael to the next vestry meeting.
- 3.6. Fr. David invited us to the Brower's Annual Garden Party, Friday, June 23, 5 pm to not determined, 7895 Adams St., Zeeland, MI, (616) 688-7356. It's typically a potluck gathering of 70 to 80 people.
- 3.7. City of Wyoming Department of Public Safety hosted the first session of this year's Clergy Academy on May 9. Allen attended the session on May 9—lasted until after 9 pm. The next session is May 16, and the final session is May 23: 6:30 pm to 8:30 pm.

### 4. Senior Warden's Report

- 4.1. We're having a potluck on June 11 when we host the Sudanese Grace Congregation. Weather permitting, we'll host outside.
- 4.2. Honoring graduating seniors on May 21.

### 5. Junior Warden's Report

- 5.1. Windows on the rectory cannot shut and are rotting due to water damage. Debbie got four estimates. Debbie, Tim, and Dennis will do a walkthrough of the interior of rectory in order to be able to provide a better assessment of what else is in need of repair and to prioritize. Debbie will bring Move In/Out Inspection inventory sheets to help with documenting issues by room.



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5.2. Hope Network is supposed to pay \$1 a year for rent on the other home located on our property and hasn't paid. Melissa will call Hope Network because Emily was living in the basement. Fr. David recommends Melissa seeks a city inspection to ensure the property meets city codes.

5.3. Instead of getting a new toilet in men's bathroom, Debbie will explore getting a topper with a handle.

5.4. Church roof was leaking on a prior Sunday. Troy and Tim will use FlexSeal.

## 6. Committees

6.1. Public Relations and Communications: Allen provided a hard copy of his report. Some highlights follow: All email hyperlinks on the Holy Trinity website have been checked and verified as operational. Calvin College fixed the broken URL on their website.

6.2. Stewardship and Parish Life: Whitecaps game on June 29. Barb has tried to get a hold of Bart at Culver's. Ron talked to a couple of parishioners about organizing a golf outing. There's a music barn at Shelbyville. June 10 is open house at Deacon Brad's home.

6.3. Outreach: See 3.2 regarding update on EYE. Parishioners volunteered at the The Pantry.

6.4. Worship: No report given.

6.5. Finance: No report given.

6.6. Sunday School: Debbie discussed KidsGames Wyoming as a potential host for our VBS. Debbie is also excited to introduce a structured curriculum to get our youth confirmed.

6.7. Altar Guild: No report given.

6.8. Acolytes: No report given.

6.9. Columbarian: No report given.

6.10. Youth: No report given.

## 7. Old Business

7.1. Nan is interested in leading the newsletter.



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- 7.2. Ron explored options on a new AED—approximately \$1,200. Vestry expressed that protocols need to be established to train people on how to use it and to maintain it. At this point, Ron is the only parishioner who has expressed interest to the vestry for an AED. How do Churches and other organizations with minimal facility usage account for this situation? Another consideration is that Holy Trinity is located within 5 minutes of first responders. In order to proceed, the vestry will need more information from Ron regarding options and a petition from the parish that identifies this as a priority for the entire congregation.
8. New Business: No new business.
9. Next Vestry Meeting: The next monthly meeting will occur on June 8, 2017, 7 pm, Holy Trinity Episcopal Church.
10. Motion to adjourn: Arend  
Seconded by: Barb  
Decision on motion: carried unanimously.
11. The meeting was closed at 9:02 pm with a prayer composed by each person in attendance. Then we prayed the Lord's prayer.

If you have any comments, questions, suggestions, concerns, or any other feedback about these minutes, please contact Allen Gradnigo by emailing [allen.gradnigo@holytrinitywyoming.org](mailto:allen.gradnigo@holytrinitywyoming.org) or by calling or texting (616) 583-2448. You can also contact any member of the vestry.

Thank you.

Blessings,

*Allen Gradnigo*

Allen Gradnigo  
Vestry Clerk