



Holy Trinity Episcopal Church
5333 Clyde Park Ave SW
Wyoming MI 49509
(616) 538-0900
contactus@holytrinitywyoming.org

April 20, 2017

Subject: Monthly Meeting

Attendance:

Vestry –

Interim Rector - Fr. David Brower
Senior Warden - Melissa Puzan
Junior Warden - Debbie Murphy
Treasurer - Beth Smith
Clerk - Allen Gradnigo

Arend Beerthuis
Lisa Nelson
Barb Stuitje
Tim Anderson
Mark Luurtsema

Parish – Ron Tiller

Called to order: Melissa called the monthly meeting to order on April 20, 2017 at 7:06 pm.

Fr. David Brower led us in prayer.

1. Meeting Minutes

1.1. The vestry reviewed minutes submitted by Allen Gradnigo. These minutes documented the March monthly meeting.

1.2. Moved to accept as written: Beth
Seconded by: Debbie
Decision on motion: carried unanimously

2. Ron Tiller

2.1. As a realtor, Ron has access to when homes are sold and seeks guidance on creating a Welcome Packet.

2.2. Recommends Vestry consider purchasing Automatic External Defibrillator.

3. Treasurer's Report

3.1. We have a surplus of \$4,310 for the month of March.

3.2. We have a surplus of \$12,316 for year to date.



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3.3. Mortgage is approximately \$76,000.

3.4. Moved to accept as written: Barb
Seconded by: Debbie
Decision on motion: carried unanimously

4. Rector's Report

4.1. Mel Trotter endorses Uniting Against Abuse Conference.

4.2. City of Wyoming Department of Public Safety announced this year's Citizen's Academy and is specifically targeted to Church clergy and lay leadership: May 9, 16, 23: 6:30 pm to 8:30 pm. Allen created events on Facebook and entries on the website calendar.

4.3. Fr. David revived lay preacher program, and Beth disseminated schedule to the Vestry.

4.4. On Wednesday, April 26, Fr. David will resume Wednesday services at 11 am. Beth will send announcement to email distribution. Maggie can update the electronic marquee.

4.5. Fr. David will meet with Lynda and other Visitor Eucharist ministers to clarify who is homebound and who will minister to them.

4.6. Local Discernment Committee

4.6.1. Fr. David and Allen met on April 18 to explore Allen's call for ordination to priesthood and to discuss next steps.

4.6.2. Fr. David will serve as the rector, and Fr. Mike Wernick (Church of the Holy Cross, Kentwood) will serve as the convener. The committee will begin in June and will meet monthly on Tuesday evening.

4.7. Fr. David would like to resume newsletter. Melissa will ask Nan to lead effort.

4.8. Fr. David provided his biography to Allen. Allen found Fr. David's photo from a cached St. Mark's web page. Along with the biography and photo, Allen published the article entitled "New kid on the block" to introduce Fr. David to the parish and world. The link has already reached approximately 800 people on Facebook.

4.9. Arend and Lynda would like to begin a mid-week lectionary study.



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4.10. Fr. David reminded the Vestry that he needs a computer: Arend might have a lead on a potential computer from Detroit.

4.11. Fr. David also needs office furniture to host visitors. Fr. Jim took much of the office furniture that used to be in the office. Allen published the request on Facebook. The request has reached approximately 300 people.

5. Senior Warden's Report

5.1. Melissa introduced concept of combining Stewardship, Parish Life, and Parish Swap committees into a Church Life committee: asked Tim, Barb, Lisa, and Arend to co-lead.

5.2. Speaking of Parish Swap, during June (potentially June 11 and June 25), we will swap with Sudanese Grace at Mayflower Congregational Church.

5.3. Fr. David will contact St. Mark's for honorarium for Bill Bowie.

5.4. Search Committee

5.4.1. Volunteers: Ron Tiller, Becky Wells, Scott Morton, John Kiiffner, Maggie Gonzales, and Carolyn Sowa.

5.4.2. Debbie Murphy, Mark Luurtsema, and Lisa Nelson will represent Vestry.

5.4.3. Emily is moving to Oregon to be closer to family.

5.4.4. Fr. David encouraged Vestry to appoint a strong chairperson.

6. Junior Warden's Report

6.1. Tractor had to get repaired for \$434.84.

6.2. Kitchen window is rotting. Dennis thinks we should fix it. Debbie will get three quotes.

6.3. Our driveway is fixed.

6.4. The women's bathroom has a raised toilet. However, the men's bathroom also needs a raised toilet. Debbie will get three quotes and determine installation requirements.



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7. Committees

7.1. Public Relations and Communications: Allen provided reports as attachments. Arend asked Allen to check email addresses for hyperlinks (on our website and on Calvin College). Although the church office email address was hyperlinked on our website's home page, Allen discovered that the email address was not hyperlinked on the Office Hours page. This has been fixed, and Arend confirmed it works. Allen also confirmed that although our website is listed here <https://calvin.edu/offices-services/campus-ministries/worship/local-churches.html#episcopal>, the actual hyperlink is pointing to an incorrect URL. Allen reached out to Calvin College to correct.

7.2. Worship: No report given.

7.3. Finance: No report given.

7.4. Sunday School: Debbie Murphy reminded Vestry about Vacation Bible School (VBS). She also mentioned that Chick-Fil-A sponsors VBS.

7.5. Outreach: Donated \$750 to The Pantry. That money was originally raised for the Food Truck. However, there are significant obstacles preventing committee from resuming the Food Truck ministry (such as cost of truck, hours for ministry, and availability of volunteers).

7.6. Stewardship: No report given.

7.7. Altar Guild: No report given.

7.8. Acolytes: No report given.

7.9. Columbarian: No report given.

7.10. Parish Life: No report given.

7.11. Youth: No report given.

8. Old Business

8.1. Barb called Culver's. The manager is scheduling out through June. Monday, Tuesday, and Wednesday or available from 5 pm to 9 pm. During these hours, we would be in charge of greeting customers, serving food, and bussing tables. We would receive 10% of all sales. Before the event, we would need to market the event and have at least four



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volunteers.

8.2. Beth conveyed two new computers would cost approximately \$350 to \$500 each. Beth's current computer would replace the computer used for counting offerings. Fr. David and Beth would then receive the two new computers.

Moved to purchase two new computers: Lisa

Seconded by: Debbie

Decision on motion: carried unanimously

9. New Business: No new business.

10. Next Vestry Meeting: The next monthly meeting will occur on May 11, 2017, 7 pm, Holy Trinity Episcopal Church.

11. Motion to adjourn: Arend

Seconded by: Lisa

Decision on motion: carried unanimously.

12. The meeting was closed at 8:41 pm with prayer. Fr. David suggested each of us take a turn, adding our individual prayer to the collective chain. Then we prayed the Lord's prayer.

If you have any comments, questions, suggestions, concerns, or any other feedback about these minutes, please contact Allen Gradnigo by emailing allen.gradnigo@holytrinitywyoming.org or by calling or texting (616) 583-2448. You can also contact any member of the vestry.

Thank you.

Blessings,

Allen Gradnigo

Allen Gradnigo
Vestry Clerk