



Holy Trinity Episcopal Church
5333 Clyde Park Ave SW
Wyoming MI 49509
(616) 538-0900
contactus@holyltrinitywyoming.org

October 12, 2017

Subject: Monthly Meeting

Attendance:

~~Interim Rector - Fr. David Brower~~
Senior Warden - Melissa Puzan
Junior Warden - Debbie Murphy
Treasurer - Beth Smith
Clerk - Allen Gradnigo

Arend Beerthuis
Lisa Nelson - Sergeant at Arms
Barb Stuitje
Tim Anderson
Mark Luurtsema
Ron Tiller

Called to order: Melissa called the monthly meeting to order on October 12, 2017 at 7:04 pm.
Debbie led us in prayer with a theme of blessings.

1. Ron Tiller: a) Serious issues with heat. Water isn't getting through the valves. Most of the valves might need to be replaced. b) Talked to Sheriff's department, and they can perform a safety inspection free of charge. c) Multiple (three) 30-year-old door stoppers have been replaced. Potential safety issue. d) Changed passwords on HT Google account to test whether it would be more efficient to upload sermon videos. After Allen received email notifications from Google, Ron restored the password, and Allen upgraded the security posture.
2. Meeting Minutes: The vestry reviewed minutes submitted by Allen. These minutes documented the September monthly meeting. Beth moved to accept. Lisa seconded. Motion carried unanimously.
3. Treasurer: Provided hard copy. Paid for windows. Got rid of fax line. Bill decreased temporarily. However, AT&T increased plan from \$60 to just under \$100. Moved to switch telephone to Vonage. Lisa seconded. Motion carried unanimously. T&E = business travel and expenses for Fr. Brower (Amen Conference). Water bill increased from \$500 to \$1,000 this quarter. Dennis has been watering more frequently and had asked Gabe to water the rectory property. Is there an open water line? Have they audited the meter? Lisa moved to accept. Debbie seconded. Motion carried unanimously.
4. Rector: Delivered by Melissa. Fr. Dave was in contact with Fr. Zac, regarding hosting the Sudanese Grace Episcopal Congregation (SGEC) on Nov. 19. Members of SGEC are interested in observing our process for building Thanksgiving baskets. We would attend service at SGEC on Dec. 10. Melissa asked if anyone had any questions for Fr. Dave.
5. Senior Warden
 - 5.1. Dennis approached Melissa, regarding months when we have 5 weeks. Debbie Kochin cleans twice, the other churches clean once each. Vestry consensus is to forego cleaning on the fifth week.
 - 5.2. Melissa talked to Fr. Dave about beginning rectory renovation. The Akoi family remains in the rectory. However, Fr. Dave supports beginning renovation now.
 - 5.3. Women's Christmas Dinner will be on Dec. 4. Cocktail hour is at 6 p.m.



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6. Junior Warden

- 6.1. StayDry came, pumped, and it's no longer leaking.
- 6.2. Scott will be here tomorrow to fix sump pump.
- 6.3. Whittemore Foundation presentation will be delivered Oct. 27, 2 p.m., at St. Mark's.
- 6.4. Church windows were caulked. Now fixed.
- 6.5. Search Committee: Small groups are underway. Only Beth Smith showed at last night's small group. Approximately 30 parish members have participated in the survey.

7. Committees

- 7.1. Stewardship and Parish Life: It's time to begin stewardship marketing. Fr. Dave would like to see a letter go out to the parish to announce the beginning of the season. Please do not withhold your pledge as we progress with the rector search. We need the best information to plan for the future. Pledge cards should be included with the letter. Should include a preliminary budget.
 - 7.2. Acolytes: Lisa hosted a training session. New line-up has been scheduled with four teams in a rotation. Allen and Madison joined the ministry.
 - 7.3. Rectory Renovation: Home Depot gave Tim a significant price reduction and rebate. Windows are projected to arrive on Tuesday with work to begin on Wednesday. Tim will provide Beth with an invoice for the window portion of the renovation with expectation of payment of half the invoice upfront and payment for the balance at the end of the renovation.
 - 7.4. Outreach: Barb attended the Food Pantry lunch. They have some leads on where to move. On Wednesday, HT hosted Family Promise at Ivanrest CRC.
 - 7.5. Finance: No report given.
 - 7.6. Sunday School: No report given.
 - 7.7. Columbarium: The columbarium is full. No need for report.
 - 7.8. Altar Guild: Christmas decorating will take place Dec. 16. Sally Fleming and Meg Tiller have joined the ministry. Linda Kitsch wants to join. Melissa wants to host training. Karen Chapel will serve part time because she migrates to Florida in the winter.
 - 7.9. Youth: No report given.
 - 7.10. Public Relations and Communications: See 1.d. discussion regarding Google account password change. There's an issue with the backend of the website because we're using WordPress, and at some point, the ISP switched us to a Windows server. We now have a Linux server. However, I need to set some time aside to have them migrate our domain.
8. Old Business: No report.
9. New Business: Allen moved to toggle the switch to activate the boiler. Lisa seconded. Motion carried unanimously. Ron Tiller asked Beth to search office computer for the HT trifold in order to give out to community newcomers.
10. Next Vestry Meeting: The next monthly meeting will occur on Thursday, November 9, 2017, 7 pm, Holy Trinity Episcopal Church.
11. Debbie moved to adjourn. Lisa seconded. Motion carried unanimously. Closed at 8:43 p.m.
12. Then we prayed the Lord's prayer.