

Holy Trinity Episcopal Church  
Vestry Meeting  
April 15, 2010

Present: Deb Hunter, Brian Tillman, Becky Wells, Rob Atwell, Owen Smith, Karen Murphy, Lynda Adams, Jim Croom, Kevin Miller, and Kevin Murphy

Meeting opened with a prayer.

Kevin Miller gave a report on the boiler situation. The boiler pipes are not set up correctly, even after changes made by the installing company - Penning. A recommendation from an engineering firm confirmed this. Necessary changes need to be made before fall to realize a savings on the heating bill. The vestry came to a consensus and the chair (Karen Murphy) directed Owen to get a design document for Penning and request that they make the necessary changes without charge before fall.

Kevin Miller left the meeting.

The March minutes were reviewed and corrections were noted by Brian. Brian moved that the minutes be accepted as amended, Owen seconded and the motion passed.

Treasurer's Report:

Rob presented the financial report for March. Owen made a motion to accept the report, Karen seconded and the motion passed. Rob suggested that all the church accounts and the signers should be reviewed to simplify the church accounts. He suggested banking on line and e-tithing should be considered. These suggestions will be referred to the finance committee.

Father Jim was asked to leave the meeting for the next proposal.

Kevin Murphy brought a proposal to bring Jim on full time as of July 1, 2010, with the recommended diocesan standard salary compensation. The proposal included the rationale and financial impact statement. Karen made a motion to accept the proposal and hire Jim full time as of July 1, 2010. Rob seconded the motion and the motion passed.

Father Jim was asked to return to the meeting and informed of the vestry's decision. He thanked everyone and expressed his gratitude to the members of Holy Trinity.

Kevin Murphy left the meeting.

#### Rector's Report:

Father Jim showed the vestry a schematic drawing of the property of Holy Trinity. It is to be shared with the congregation as we consider the future of Holy Trinity.

Father Jim reported that he will meet with the Worship Committee to review the services of Holy Week. He suggested that we hold one Easter service on Sunday morning at the usual 9:30 time, preceded by the Easter breakfast. He reminded us that we are not owners, but stewards of the assets of Holy Trinity and we must keep communication open with the congregation as we consider the best uses for those assets.

He suggested the use of more praise music to engage the middle to younger demographic of the congregation.

Deacon Brad would like to approach the 16 + youth to help with the chalice on Sunday morning.

#### Senior Warden's Report:

It was suggested that we tithe 10% of unexpected gift money to outreach, provided that it is not designated for a special purpose.

Karen presented the Sexton's job description for review.

We will be looking at proposed job descriptions for Junior Warden, choir, committee chairs, etc. in the future.

#### Junior Warden's Report:

Boiler situation already covered by Kevin Miller.

#### Upcoming Events:

On Sunday, May 16, there will be a music and wine tasting event at Butch's in Holland. Father Jim will sing. Donations will benefit the Outreach Committee. The golf outing will take place on June 12, 2010.

The Marketing and Development Committee will meet after church on Sunday, April 18, with Karen Murphy.

#### Old Business:

Brian presented the church with the gift of a new answering machine.

The vestry will plan for a cook-out dinner on Thursday, May 27, 2010 to honor the Sunday School teachers and choir members for their service.

#### New Business:

Becky volunteered to look into the cost of a digital sign.

Chuck Miller will be joining the Property Development Committee.

We discussed a new format for vestry meetings. It was suggested that the third Thursday of the month should be a formal business meeting. The second Sunday of each month would be a committee work meeting to be held after church. We will begin in May.

Next meeting will be held May 20. We will be meeting through the summer.

Becky made a motion to adjourn and it was seconded by Karen.  
Father Jim ended the meeting with a prayer.

Respectfully submitted,  
Lynda Adams