

**Holy Trinity Episcopal Church  
5333 Clyde Park SW  
Wyoming, MI 49509**

**Vestry Meeting  
February 18, 2010**

**Roll Call:** Karen Murphy, Becky Wells, Owen Smith, Rob Atwell, Ron Tiller, Brian Tillman, Deacon Brad, Deb Hunter, Lynda Adams, Brenda Amato, Father Jim Croom.  
Absent: Gabriel Atoi

Opened meeting in prayer.

Reviewed minutes from January 14 meeting. Becky motioned to accept minutes, Brian 2<sup>nd</sup>. All approved.

Reviewed minutes from January 17 initial meeting. Ron motioned to accept minutes, Brian 2<sup>nd</sup>. All approved.

**Treasurer's Report:**

Momentum has carried over from 2009. Reviewed actual versus budget numbers. We are still waiting on statement of investments for final numbers. Discussion regarding AT&T and renewal.

Father Jim questioned Repair & Maintenance expenses. Explanation followed explaining Toilet/Pump in basement was repaired, buffer was purchased.

Need an agreement/job description for Sexton. All fund requests must go through Vestry. Should not purchase at will unless an emergency.

Brian motioned to accept treasurer's report, Owen 2<sup>nd</sup>. All approved.

**Father Jim's Report:**

Approached Dan Kozera regarding community service person doing tax work but he advised this would not be a good idea. Person is still working but in other capacities.

Goals – Need to set up a task force to review property and potential revenue streams. Lots of repairs need to be made to church building that have been deferred due to budget constraints.

People in hospital. Did not find out for 3 days. Be on guard regarding those who are ill. Father Jim will not reveal confidential info. If Father Jim is not available, Deacon Brad lives very close to hospitals and would be able to visit on short notice.

Father Jim asked Deacon Brad to report on our youth.

\*Relating with youth. Getting them to do closing every Sunday. Youth have asked to meet for 1 hour on the 2<sup>nd</sup> & 4<sup>th</sup> Sundays after church.

\*Goal is to deal with their personal prayer life & how to do it.

\*Open up more to other youth. Trying to organize a hot dog roast at Heartside Park. They must come back with someone's story they meet down there. Involves 6<sup>th</sup> grade to 12<sup>th</sup> grade.

\*This fall focusing on younger kids.

Worship committee is working on Easter vigil. Would like to change to Saturday night service at sundown. Would like feedback on changing 7:30/8pm start time.

### **Senior Warden's Report: (Read by Father Jim)**

Make sure to pull envelope out of drawer when counting. Several checks come through mail & get missed. Make sure to fill form out properly. This facilitates proper tracking of funds.

Church was given a generous gift by Jeanne Miller. Purpose to update speaker/PA system. Left over funds to help bring Father Jim on Full time sooner.

### **Junior Warden's Report:**

Boiler is not fixed yet. Parts are on backorder and equipment is being serviced. Penning installed incorrectly and they have acknowledged fault.

### **Committee Reports:**

**Parish Life:** Coffee hour/wedding reception. Shrove Tuesday pancake supper went well. Shepherd list – make sure to contact church members so they know they can come to you with questions or problems. Need to redo list as Brenda is not an official vestry member and should not have a list to contact.

**Worship:** Nothing to report.

**Outreach:** Nothing to report. Karen Lewis will consider taking over Thanksgiving basket ministry.

**Alter Guild:** Nothing to report.

**Stewardship:** Looking at stewardship talents.

**Columbrium:** Nothing to report.

**Sunday School:** doing Easter baskets for domestic abuse shelter. Deb offered to take over Sunday School program. Vestry accepted with gratitude.

**ECW:** Nothing to report.

**Building/Grounds:** Nothing to report

**Fund Raising:** Getting ready to collect saleable items for yard sale in May. Possible to do monthly throughout the summer months.

Would like to add Youth Group to committee reports.

### **Old Business:**

Karen to call regarding audit person from 2008.

Building Use form – Becky & Dennis have been working on new pricing & policies. Review & vote on at retreat.

### **New Business:**

Answering machine is not working. Need to revamp/purchase new machine or get with phone company for options.

Discussion on bank accounts. Combine all minor accounts into one main General Fund account. Exceptions are Outreach, Money Market and Fundraising. Must leave \$25 for EBAY account. Karen motioned to accept, Brian 2<sup>nd</sup>, all approved.

Retreat – Friday, Feb 26 at 6:00pm to Saturday, Feb 27 3/4pm. \$30 per person. Rob needs to cut a check. Bring own snacks and drinks. Each person to bring supplies for meals.

Deacon Brad would like to look into starting a clothing ministry.

Email addresses are available with our internet service if anyone is interested.

Need to be more conscious when extra offerings are being requested. Some people are uncomfortable and think others are watching and judging. Need to make it more anonymous.

Next meeting – March 18, 2010.

Closed in prayer.

Respectfully submitted,

Brenda Amato